



SIT Group, SCO 263, Sector 44 – C, Level – II, Chandigarh  
Mobile: 098141-69190 Office: 0172 – 5014690  
Website: www.startstudyonline.com

### **APPLICATION FORM FOR VERIFICATION / DUPLICATE OF STUDENT CERTIFICATES**

(Candidate has to pay fee RS.1000/- for Certificate Verification / Duplicate Certificate. The fee Should Be Sent through Demand Draft Only in the favor of “ Softbrain Informatic Technologies” Payable at “Chandigarh” )

1. Student Name : \_\_\_\_\_
2. Father’s Name : \_\_\_\_\_
3. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_
4. Contact No : \_\_\_\_\_
5. Course Name : \_\_\_\_\_
6. SIT Registration No. : \_\_\_\_\_
7. Year of passing : \_\_\_\_\_
8. Study Period : \_\_\_\_\_ TO \_\_\_\_\_
9. Examination Centre Name : \_\_\_\_\_
10. Exam Centre City & Code : \_\_\_\_\_
11. Purpose of verification : \_\_\_\_\_

PASTE  
YOUR  
PHOTO  
HERE

PAYMENT DETAILS: DD NO.: \_\_\_\_\_ Amount \_\_\_\_\_ Date \_\_\_\_\_

Bank name \_\_\_\_\_

I \_\_\_\_\_ S/D/o \_\_\_\_\_

Authorize “SIT Group “office to release my Course Information to party listed below.

**Addressee:-**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STUDENT SIGNATURE:

DATE: \_\_\_\_\_

PLACE: \_\_\_\_\_

#### **Documents to be attached:**

- ❖ Photocopy of all certificates/Academic Transcript Dully Attested by Notary/Gazeted officer or self attested.
- ❖ Photocopy of Address Proof (ADHAAR CARD/Voter ID/Driving license/Passport) Dully Attested by Notary/Gazeted officer or self attested.
- ❖ Two latest colored Passport Size Photograph.

**(FOR OFFICIAL USE ONLY)**

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHOTO

Subject: Verification of \_\_\_\_\_

Reference No : \_\_\_\_\_

Dear Sir,

This is certified that Mr. /Ms. \_\_\_\_\_

S/D/O Mr. \_\_\_\_\_

Having SIT Registration No. SIT / SSO \_\_\_\_\_ has been successfully completed the  
Course \_\_\_\_\_

with \_\_\_\_\_ marks in \_\_\_\_\_ Grade.

In the period from \_\_\_\_\_ to \_\_\_\_\_ at our  
Authorized Centre \_\_\_\_\_

Thanking you.

This is verified that the Certificate is genuine.

Verified By:

Department Of Examination

Dated: